

Blue Hills Environmental Association, Inc.
Board Meeting Minutes
August 15, 2018

In Attendance:

Paul Ramsey
Robert Mackenzie
Ryan Patterson
Steve West
Ray Davis

James Nelson – Conference Call
Ferrin Crosby

Item #1 - Welcome

Paul Ramsey welcomed everyone and called the meeting to order at 7:00 a.m. on August 15, 2018.

Item #2 – Approval of Minutes

Paul asked if there were any questions for the minutes dated January 16, 2018 – no questions. Paul asked for a motion. Robert Mackenzie made a motion to approve the minutes of the January 16, 2018, board meeting. Ryan Patterson seconded the motion. Voting was unanimous.

Item #3 – Discussion of the Manager’s Report

Paul turned the time over to Ray. Ray gave an update on the landfill and progress with the methane wells Ray stated the wells were completed and the 1st series of testing were done and the test came back as normal. The next step is to add 2 new water wells SCS had received some bids and had selected a company and they were scheduled to start the 1st of August but since then they have backed out of the contract. SCS will seek other bids and will proceed with the wells in the near future. Ray stated the customer report has a gradual increase from last year no big changes. Robert asked how the front load conversion was going and how many containers and trucks Blue Hills was running. Ray reported that currently 2 front load trucks were being used. Ray also stated that Blue Hills had been purchasing front load containers to start the St Johns swap out. No motion or action required

Item #4 – Discussion of Extending Transfer Site Hours

Paul Turned the time over to Ray. Ray stated there was a need to extend some transfer site hours starting with Sanders due to the increase in customers. The hours in Sanders are currently Monday 11-5 Wednesday 9-3 and Friday 9-3. Ray stated that Sanders will just add 2 hours to each day they are open and he thinks this will help with this transfer station. Ray stated that Concho needed to also increase the hours which are Wednesday 1-5 and

Saturday 9-3. Ray suggested that starting in April, going to 3 days a week. Monday, Wednesday and Saturday. 1-5 on Monday and Wednesday and Saturday possibly staying the same. Steve stated that Blue Hills needs to meet the demands of the traffic and see if Blue Hills can reduce the stress by opening another day and possibly extending the hours. Ray reported that it's a possibility to put electricity at Concho and place a compactor there to help increase bin space as well as improve tonnage being hauled. Paul asked for a motion Steve made a motion to approve extending hours and days as needed. Ferrin seconded the motion. Voting was unanimous

Item #5 – Discussion and Consideration and Review of the 2019 Budget

Paul turned the time over to Ray to discuss the Budget for 2019. Ray talked about how revenue had a steady increase. No comments were made about the revenue and moved onto the expenses. Ray stated that expenses were pretty normal besides Engineering was up, due to the landfill projects. Ray talked about the salary matrix and when Blue hills would like to implement it. Ray stated that the 3% on the salary line was with the matrix in mind. Motion was made to approve the 2019 budget as presented by Ferrin. Seconded by Robert. Voting was unanimous.

Item #6 Discussion of Equipment Replacement

Ray discussed the possibility of moving forward with the front load conversion for St Johns. Ray reported he found a new/slightly used front load truck up in Utah and thinks it's the best option out there. Ray reported Blue Hills put some earnest money down to hold the truck. Paul asked if Blue Hills was trying to stick to one brand of truck ray reported that yes to help the parts process. Ray reported that Blue Hills has purchased some front load containers and will continue to purchase them so the transition from front load to rear load will be as seamless as possible. Paul asked if the resale value of used containers or trucks Ray reported that he has a few options but not very many and will try and sell the old rear load containers. Paul asked if there was a motion to purchase the Front load truck Ryan made a motion to purchase the truck and proceed with the conversion. Ferrin seconded the motion. Voting was unanimous.

Item #8 – Discussion of the Next Board Meeting

Paul asked for any dates for the next Blue Hills Environmental board meeting. Ray stated that it needed to be in January and he would select a date. No motion was needed

Item #9 – Adjournment

Motion to adjourn was made by Steve.m Ryan seconded the motion. Voting was unanimous. Meeting Adjourned.