

Blue Hills Environmental Association, Inc.
Board Meeting Minutes
February 18, 2020

In Attendance:

Paul Ramsey
Spence Udall
Ryan Patterson
Ferrin Crosby
Ray Davis

Steve Erhart-Conference call
Robert Mackenzie-Conference call
Joe Jarvis-Conference call
Terry Hinton-Conference call

Item #1 - Welcome

Paul Ramsey welcomed everyone and called the meeting to order at 7:01 a.m. on February 18th, 2020.

Item #2 – Approval of Minutes

Paul asked if there were any questions for the minutes dated August 29th, 2019– no questions. Paul asked for a motion to approve the minutes of the August 29th, 2019 board meeting. Steve made a motion; Spence Udall seconded the motion. Voting was unanimous.

Item #3 – Discussion of the Manager’s Report

Paul turned the time over to Ray, who reported the front load conversion was completed, no issues to report with it.

Ray reported the customer base is staying steady. He also discussed a vehicle replacement plan stated he will get with Joe to continue the process.

Ray discussed the Concho and Vernon service areas for residential and commercial accounts, he advised he will continue to look into the feasibility of this.

Ray reported ADEQ came and inspected the landfill and different transfer sites. Everything was alright, only minor issues at the Nutrioso transfer station. Blue Hills Environmental had just completed the audit. The auditor had a few minor recommendations for Blue Hills Environmental. The Blue Hills Environmental staff will implement these changes in the future to follow the guidelines recommended. Steve and Spence recommended that Blue Hills Environmental should follow the auditor’s advice and move forward. Joe suggested that Paul should be the one that helps if needed through the review process.

Steve asked about the rates on loans Blue Hills Environmental currently have out. The rates were provided in the audit packet. There was a discussion on paying off loans using a line of credit. Ray stated he will get the line of credit options and will report back next meeting.

An issue regarding the managers description of duties was brought up to the board. Steve stated that the manager needs to have the power to employ and terminate Blue Hills Environmental personnel and that the bylaws should state this. Current bylaws indicate the manager oversees day to day operations at Blue Hills Environmental. Spence stated that this is listed under the manager description of duties. Joe stated it can be left as is or make slight changes. Ryan stated that he feels like Blue Hills Environmental should specify this under managers description of duties. Steve suggested that it's on the next agenda to approve the change.

Item #4 – Discussion and consideration of clean up dates

Paul opened the discussion regarding the Spring 2020 clean up dates. Joe requested for May 16th, 2020. Terry stated it will work for Eagar. Paul stated it will work for St Johns as well. The hours will be from 8:45 a.m. to 4:45 p.m.

Item #5 – Discussion of the Next Board Meeting

Next board meeting will be set for July 14th, 2020. Ray said he will try to set it for that day.

Item #6 - Adjournment

Ryan made a motion to adjourn, Spence seconded the motion. Voting was unanimous. Meeting Adjourned.