

**Blue Hills Environmental Association, Inc. Meeting
Minutes
December 10, 2012**

In Attendance:

Paul Ramsey
Delwin Wengert
Steve West
James Nelson
Shawn Nau
Fred Nielsen
Ron Theabo
Ray Davis
George Walsh

Item #1 **Welcome** by Paul Ramsey - President

Item #2 **Approval of the minutes**

From the September 17, 2012, meeting. Steve West made a motion to approve the minutes. James Nelson seconded the motion. Voting was 5 to 0. Delwin Wengert was unavailable at that time to vote on this issue.

Item #3 **Open Meeting Laws**

Ray reported Kathryn Marquoit of the State Ombudsman Office recommended the video. Ray reported that Blue Hills Environmental would continue to post the agendas as well as the minutes on its website. The agendas will be posted at its offices as well. Shawn proposed that Blue Hills Environmental get with William Sims to review Blue Hills Environmental Open Meeting Laws and how to become compliant. Ray stated he thought it would be a good idea and he will look into that option.

Ray reported that his office staff will be watching the same training video and any questions that arise from the training, his staff would contact Kathryn Marquoit.

Ray reported that Blue Hills Environmental has updated its website and is posting all agendas and minutes on the website Bluehillsevenvironmental.com. The agendas will also be posted in the two offices as usual.

Ray reported that that Arizona agency handbook Chapter 7 will also be added and will continue to add necessary information as related to open meeting laws.

Item #4 **Adjournment**

Paul moved to adjourn. Fred seconded the motion. Voting was unanimous.